Avoid These Organization Mistakes

There’s a lot of helpful tips you can use to become more organized. However, did you know there’s also a lot of mistakes you could potentially make along the way too?

Even with the best intentions, it’s easy to make mistakes when you’re learning to become more organized. So, to help ensure you avoid them, below you’ll discover some of the most common organization mistakes.

Not having a clear starting point

Once you’ve made the decision to become a more organized person, the first obstacle you’re going to face is knowing where to start. If your whole life is unorganized then it can quickly become overwhelming deciding where to start your new organization techniques.

While it can be tough finding a starting point, it is crucial that you do so. This is because if you just start randomly organizing things, you’re not going to see much progress and it’s also going to cause you quite a lot of stress.

So, say you’re trying to organize the home. If all of the rooms are a mess, you’re going to want to start by focusing on the rooms you spend the most time in. Then, once they are organized, you can move on to the rooms you use less often. Having a starting point really helps to keep you motivated, as well as more organized.

Over-categorizing everything

A common mistake people make when they do try to organize the home or office, is over-categorizing everything. This means, making your organization a little too specific.

It may seem like a good idea having as many categories as possible. However, what this actually does is make it much more difficult to keep up with the system. This means at some point in the not too distant future, you’re going to revert back to throwing items in any old category. So, do categorize things, but don’t over-categorize them!

Failing to declutter before organizing things

If you’re trying to clean up and create a more organized space, it’s vital you first spend time de-cluttering everything. This is because, if you don’t de-clutter, you could end up organizing things which actually need to be thrown out. This is just a waste of time and effort.

So, before you start, do a sweep of the room and decide what needs to be kept and what needs to be thrown away. Once you’re left with only the things you’re keeping, it’s then you can start organizing them into appropriate spaces.

Adopting the “Just for now” mindset

When you first start to become more organized, you have a powerful motivation. This ensures you stick to it for a set time period. However, like everything, that motivation can waiver. This is especially true if you’ve been living in an unorganized manner for many years!

When that motivation does go, you’re going to find it really tempting to adopt the “just for now” mindset. This means, failing to keep up with your organization by telling yourself something along the lines of “just for now, this will be ok here”. It’s like a loophole where you tell yourself you’ll put something in its right place in a little while. The reality is, you won’t!

So, if you catch yourself adopting this mindset, stop it! To be organized, you have to be consistent.

Not maintaining the system

This one follows on from the mistake above. Once you’ve got everything more organized, you’re going to need to maintain it. This means setting aside time to repeat the steps you’ve taken.

It could be setting 10 minutes aside in the morning or the evening to ensure things are in their appropriate places. The key is to find a system which works for you and to stick to it. You can’t expect to get everything organized and then it magically stays that way. As with everything in life, you get out of organization what you put in.

There are a lot of mistakes you can make along the way. However, as you can see, there are ways to avoid these common organizational mistakes. The above are just some of the ones you’re likely to come across when you make a start.

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Complementary Blog Post: Avoid These Organization Mistakes

Subject: New post – How to avoid these common organization mistakes

{Hello Firstname}

If you’re trying to become more organized, it’s worth being aware of the many mistakes you could be making. While we all start out with great intentions, there’s a lot of ways we can jeopardize our organization without even realizing it.

Being aware of the common mistakes you could make will help you to avoid them. That’s why in today’s blog, I reveal some of the most common organizational mistakes and how they can be avoided. So, if you want to succeed at becoming more organized, you’ll want to check out this post.

LINK

You’ll see how not having a clear starting point can cause your organization efforts to fail before they’ve even got started. I’ll also show you why over-categorizing everything is a bad idea and how a “just for now” mindset can de-rail your organization. Discover this and more to ensure you don’t make the same mistakes.

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**Avoid These Organization Mistakes Social Media Posts**

**Facebook:**

1) Don’t de-rail your organization efforts before you’ve even got started! Make sure you have a clear starting point in mind. If you simply just organize things in a random order, you’re quickly going to become confused. So, have a clear starting point in mind and work from there.

2) When trying to organize your home, don’t over-categorize everything. Yes, you want to make sure everything has a place. However, if you create too many categories, you’re going to find it so difficult to keep up with the system.

3) Nothing jeopardizes organization quite like the “just for now” mindset. When motivation is waning, it’s important to push yourself to continue putting things away in their right place and keeping up with your calendar. Don’t fall into the “I’ll just put this here for now” trap.

4) Before trying to organize anything in the home, it’s important to de-clutter. That way, you won’t waste your time or energy putting things away which actually need to be thrown out.

5) The key to a more organized life is to maintain the organization. Some days you’re not going to want to do it. However, if you want to make it work, you need to find the time to maintain your organization schedule.

**Twitter:**

1) When it comes to organizing the home, it’s crucial to have a starting point LINK

2) Avoid over-categorizing when trying to organize your home LINK

3) When trying to maintain organization, it’s crucial to avoid the “just for now mindset” LINK

4) Always start by de-cluttering before attempting to organize the home LINK

5) In order to stay organized, you need to maintain that organization! LINK